



United Nations Development Programme

## BACK TO OFFICE REPORT (BTOR)

Submitted by: Noud Leenders, Navin Bhan & Luke Koroisave  
Date Submitted: 6 August 2019

1. Practice Area: Pacific Office in Fiji, RESPAC Project

2. Service Line: Disaster Risk Reduction and Recovery

3. Mission Period (incl. of travel days): 26 – 30 May, 2019

#### 4. Type of Service/Mission

Advisory and technical support

#### 5. Client(s)

Vanuatu Meteorology and Geo-Hazards Division

Vanuatu NDMO Office

#### 6. Purpose of Mission

To provide implementation support for Ambae Recovery project.

#### 7. Documents, Materials, Resources from Mission.

- Ambae
- Minutes of 3<sup>rd</sup> Board meeting.

#### 8. Mission Member(s)

Noud Leenders, Project Manager, RESPAC  
Navin Bhan, Associate Project Manager, RESPAC  
Shaneel Singh, Programme Associate, RESPAC  
Luke Koroisave, Monitoring and Reporting Specialist (IC)

#### 9. Annexes

Minutes of 4<sup>th</sup> Board Meeting with Agenda and Attendance List

### 10. Summary of the Mission:

The fourth RESPAC Board meeting was held at Liku'alofa Resort conference facilities in Nuku'alofa, Tonga.

Mr Kevin Petrini, Resilience & Sustainable Development Team Leader and Climate Change Programme Specialist in the Pacific based at UNDP Pacific Office in Suva, chaired the meeting.

Mr Paula Ma'u, Chief Executive Officer Ministry of Meteorology, Energy, Information, Disaster Management, Environment, Climate Change and Communications (MEIDECC) represented the Tongan government.

#### Board members attended the meeting include:

- Mr. Arona Ngari – Director Met, Cook Is
- Ms. Elina Akinaga – Deputy Secretary, Office of Environment and Emergency Management, FSM
- Ms. Loata Vakacegu – Deputy Secretary, Ministry of National Disaster Management and Meteorology Services, Fiji
- Mr. Sosiceni Dumukoro, Senior Technical Officer, Training, Fiji Met Services
- Mr. Ueneta Torua – Director Met, Kiribati
- Mr. Areke Alexander Tiareti, Actg Director, Water and Sanitation Unit, MISE, Kiribati
- Mr. Ika Graymea, Climate and Meteorological Officer, Nauru

- viii. Mr. Barassi Botelanga, Director Nauru Emergency Services
- ix. Mr. Samuel Maiha, Director, National Weather Service, PNG
- x. Mr. Lee Jacklick, Deputy Director, RMI National Weather, Services
- xi. Mr. Ausetalia Titimaea, Deputy CEO, Ministry of Natural Resources and Environment
- xii. Mt. Llyod Tahani, Deputy Director, Solomon Islands Weather Services
- xiii. Mr. Loti Yates, Director, National Disaster Management Office, Solomon Is
- xiv. Mr. Mikaele Fatia, Director, Tokelau Meteorology Services
- xv. Mr. Pene Lefale, Climate Advisor, Tokelau Meteorology Services
- xvi. Mr. Tauala Katea, Director, Tuvalu Weather Office
- xvii. Ms. Esline Garaebiti, Actg Director, Vanuatu Meteorology and Geo-hazards Division
- xviii. Mr. Fred Jockley, Vanuatu Meteorology and Geo-hazards Division
- xix. Mr. Ofa Faanunu, Director Tonga Meteorology Services
- xx. Mr. Moleni Tu'uholoaki, Deputy Director Tonga Met Services
- xxi. Mr. Kevin, Petrini, Team Leader, Resilience and Sustainable Development Division, UNDP Pacific Office (Chair)
- xxii. Kikuko Mochimaru, Palau Weather Services
- xxiii. Mr. Salesa Nihmei, Climate Service Officer, SPREP
- xxiv. Mr. Geoff Love, UNDP Consultant on RTC
- xxv. Professor Elizabeth Holland, USP
- xxvi. Mr. Sergei Galgolev, First Secretary, Russian Embassy, Wellington

The Minutes of the meeting is attached. Summary of resolutions adopted in the meeting include:

- Board members requested a no-cost project extension to 2020;
- Climate data generation, procession and dissemination are very critical for evidence-based planning and decision making
- Stakeholder collaboration is critical
- Stakeholder consultation for Regional Training Center to ensure country ownership and sustainability
- 2018 Annual report was endorsed in principle
- Draft 2019 annual work plan was endorsed in principle with country needs to be incorporated, allocate additional \$175,000 from Component 3 to PFIP for collaboration with Munich Climate Insurance Initiative,
- Finalize and test Pacific Early Recovery Fund
- Reallocated \$0.8m from PMU allocation to support Component 2.
- Commissioned project midterm review.

## **11. Follow-up Action Matrix**

Actions to be taken	By Whom	Expected Completion Date
Follow-up on approval for no cost extension	Project Team/ Trust Fund for Development Steering Committee, Russian Ministries of Finance and Foreign Affairs	August 2019
Establishment of the Regional Training Center	Navin Bhan	January 2020
Submit Annual Report to Russian Federation Trust Fund for Development Steering Committee	Noud	January 2019 – Completed.
Establish and test PERF	Noud	August 2019
Finalize Mid-Term Review Report	Navin/Consultant	August 2019
<p><b>12. Distribution List (BTOR sent to):</b>  , Keven Petrini (<a href="mailto:kevin.petrini@undp.org">kevin.petrini@undp.org</a> ), Noud Leenders (<a href="mailto:noud.leenders@undp.org">noud.leenders@undp.org</a> ), Navin Bhan (<a href="mailto:nbhan@undp.org">nbhan@undp.org</a>), Paula Cirikiyasawa (<a href="mailto:paula.cirikiyasawa@undp.org">paula.cirikiyasawa@undp.org</a>) Savita Chand (<a href="mailto:savita.chand@undp.org">savita.chand@undp.org</a>, Luke Koroisave (<a href="mailto:luke.koroisave@undp.org">luke.koroisave@undp.org</a>) , RSD staff (<a href="mailto:rsd.pacific@undp.org">rsd.pacific@undp.org</a>)</p>		